

## Food Cardiff Strategy Board Terms of Reference

### Food Cardiff

[Food Cardiff](#) is a thriving partnership of food activists from the community, third, public and private sectors who advocate for and bring about positive change and a good food movement. Food Cardiff works in three main ways:

- **CONNECTING:** Acting as a hub to connect people, projects and partners interested in good food
- **DELIVERING:** Being a catalyst for changing the local food system, by running pilots, programmes and campaigns
- **INFLUENCING:** Creating a collective voice for wider change, by shaping local policy and sharing best practice across Wales and the UK

### Sustainable Food Places

Cardiff is a founding member of the Sustainable Food Places network and achieved a Gold Award in 2024. The Sustainable Food Places framework outlines 6 key issues that places should be working on:

1. Taking a strategic and collaborative approach to good food governance and action.
2. Building public awareness, active food citizenship and a local good food movement.
3. Tackling food poverty, diet related ill-health and access to affordable healthy food.
4. Creating a vibrant, prosperous and diverse sustainable food economy.
5. Transforming catering and procurement and revitalizing local and sustainable food supply chains.
6. Tackling the climate and nature emergency through sustainable food and farming and an end to food waste.

Food Cardiff is hosted by [Food Sense Wales](#), a fund within the Cardiff & Vale Health Charity. The Sustainable Food Places Co-ordinator is co-hosted by the Cardiff & Vale Local Public Health Team.

### Food Cardiff Strategy Board

#### Responsibilities:

- ✓ Oversee the development and implementation of Food Cardiff's vision and strategy for a healthy and sustainable local food system;
- ✓ Use expertise to establish priorities and suggest effective approaches and interventions that contribute to the delivery of Food Cardiff's vision and strategy;
- ✓ Ensure that Food Cardiff's vision and strategy fits within relevant Welsh Government strategies, and pertinent local strategic plans e.g. One Planet Cardiff, Good Food and Movement, Well-being Plan
- ✓ Monitor progress against Food Cardiff's strategy and work programme;
- ✓ Respond collectively to relevant local and national consultations;
- ✓ Support activities and programmes of Food Cardiff within their own organisations.

**Membership:**

The board will have up to 12 members, in addition to the Chair, the Sustainable Food Places Co-ordinator and secretariat, and must include representation from the two key partners: Cardiff Council and Cardiff and Vale University Health Board. Membership will be reviewed on a 12-monthly basis, with an option to extend every term. New members will be recruited from the wider Food Cardiff partnership, in order to represent all six key issues in the Sustainable Food Places framework. The Chair will be separately appointed by the Strategy Board members.

**Meeting Frequency:**

To progress the development of the new good food strategy, from March 2026 until December 2026, 6 Strategy Board meetings will be held. After which time the Strategy Board will review frequency, aiming for quarterly meetings including one strategy day per year.

**Remuneration:**

Board member is a voluntary position. If this is a barrier for you participating, please get in touch and we can discuss options. Refreshments will be provided for in-person meetings.

**Conflicts of Interest:**

Board members should act in the interest and represent the wider Food Cardiff partnership as a whole. Members must not derive any financial or material gain from service on the board, unless expressly authorised to do so, and must declare any potential conflicts of interest.