

Good Food Cardiff Autumn Festival 2022 - Small Grant Application Form & Guidance

Welcome to the 3rd Good Food Cardiff Autumn Festival!

The Festival is a city-wide programme of food events to celebrate the city's good food movement by connecting through food. By taking part, you'll be building on the success of last two Autumn Festivals where community groups, gardens, local businesses and schools organised 68 events and activities, attracting over 5,000 attendees, distributed more than 5,000 vegetable plants and shared 100s of meals.

Grant Offer

Food Cardiff are offering small grants of £50 - £150 to enable not for profit groups to host events or activities as part of the festival. The money can be used for activity costs (for example, seeds, transport, technology, food etc.), equipment (for example, induction hobs, fridges, durable gardening tools, compost stations etc.), staff costs, or a combination of the three.

We invite applications for events which promote the 5 Good Food Goals (see below) and take place in the Cardiff Local Authority area between the 10th September 2022 and 16th October 2022.

Read the 5 Good Food Goals: <https://foodcardiff.com/our-5-food-goals/>

Timeline

11th July - Applications Open

21st July - 5-6pm - Drop in Q&A

25th July - 12-1pm - Drop in Q&A

10th August – Applications Close

We will only fund

- Food activities/events which engage people in growing, buying, cooking, eating and sharing good food; in line with the 5 Good Food Goals.
- Food activities/events to take place in Cardiff between 10th September 2022 and 16th

October 2022. These can be virtually or in-person. If events are virtual they must target Cardiff residents specifically.

- Food activities/events which are not already funded, unless adding additional benefits e.g. increasing attendee numbers
- Not-for-profit groups and settings including, but not limited to; local community groups, nurseries, schools, care homes, community health and social care settings, housing associations, charities. Community groups must have a bank account in the group's name.

If you do not fit this category but would like to take part in the Autumn Festival (e.g. a neighbourhood wanting to host a street party) please contact foodsensewales@wales.nhs.uk

We are also looking for:

- Events/Activities which bring people, households, streets, neighbourhoods & communities together through food
- Events/Activities which are developed together with the people and communities who will benefit
- Events/Activities which benefit a diverse range of communities across Cardiff

How to Apply:

- You can view the questions in advance of filling in the form by clicking here:
- Part of the application can be submitted as a video.
- We accept applications in English or Welsh (the online form has a language switcher).
- If you need any other alternative format or any support, please contact foodsensewales@wales.nhs.uk.

How we will process your application:

You will receive an email from us confirming that we have received your application. Application decisions are agreed by Food Cardiff and all decisions are final. We may ask you for further information. Unfortunately, we cannot provide feedback for unsuccessful grant applications.

Section 1 of 5 - Your Details

1. Name of organisation, group or setting applying: *

2. Type of group/organisation applying (e.g. school, community interest company, charity, day care centre etc.). *

3. Organisation number if applicable (e.g. Charity Number, Company Number)

4. Your Full Name *

5. Email Address *

6. Phone Number *

7. Your Website Address / Social Media addresses (if applicable)

8. Address where the event(s) will be held ensuring you include the postcode. *

If the event is virtual or includes multiple postcodes, please state and list them where possible.

Note - events must be within the Cardiff Local Authority Area

9. If your activity is online, please tell us the platform you will use e.g. Facebook, Zoom, YouTube and how you will deliver it

Section 2 of 5 - Event Details

10. Event Title *

This can be a draft title at this point

11. What date will the event be held? *

If you have multiple dates please enter the other dates in the question below.

The event needs to be held between 10th September and 16th October 2022 in order to be eligible for this funding.

Please input date (M/d/yyyy)



12. For multiple dates, please input these details here

13. How many people do you expect to benefit? *

Section 3 of 5 - Tell us more about your event

14. How would you like to complete this section? *

- Option 1: Type your answer
- Option 2: Send a video

15. In a short video (no more than 4 minutes) please tell us:

What is it you are planning to do? E.g. a cook along, food growing workshop, creating recipe packs etc.

How are you going to do this? E.g. virtually, delivery service, outdoor event, indoor socially distanced event.

How will you advertise your event? E.g. Eventbrite, directly to groups, social media

Who will benefit? E.g. young people, marginalised groups, people in a specific geographical area of Cardiff

How does your event(s) link with the 5 Good Food Goals? e.g. a focus on growing foods, choosing healthy and accessible recipes, using seasonal and local produce etc.

Please send your video to foodsensewales@wales.nhs.uk or WhatsApp 07434 869682

16. **In no more than 300 words, please tell us:**

What is it you are planning to do? E.g. a cook along, food growing workshop, creating recipe packs etc.

How are you going to do this? E.g. virtually, delivery service, outdoor event, indoor socially distanced event.

How will you advertise your event? E.g. Eventbrite, directly to groups, social media

Who will benefit? E.g. young people, marginalised groups, people in a specific geographical area of Cardiff *

17. **In no more than 200 words please tell us:**

How does your event(s) link with the 5 Good Food Goals e.g. a focus on growing foods, choosing healthy and accessible recipes, using seasonal and local produce etc. *

Section 4 of 5 - Data and Marketing

18. Food Cardiff has partnered with Cardiff Third Sector Council to administer this funding. If successful we will need to share your application and bank details with Cardiff Third Sector Council.

Do you give permission for the details in this application form to be shared with Cardiff Third Sector Council, for the purposes of administering the grant? *

Yes

19. **Do you agree to promote your event as part of the Good Food Cardiff Autumn Festival, through relevant social media/websites/newsletters etc.? ***

Yes

No

20. **Are you happy for Food Cardiff to publicise your event as part of the Autumn Festival programme? ***

Note this doesn't mean the event has to be open access – we can list it as a closed event if it's targeting a specific community or group.

Yes

No

Section 5 of 5 - Finance and Submission

21. Please provide a breakdown of the costs you are applying for, to a maximum of £150 *

e.g. 30 x recipe kits at £5 per kit = £150

22. I agree to the grant terms and conditions and submit my application *

Read the grant terms and conditions:

Please note all receipts will need to be retained

Yes

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